

**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, OCTOBER 19, 2015**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, October 19, 2015. The meeting was called to order at 7:15 p.m.

**PRAYER** – The Prayer was given by Chairman Kaupin.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**ROLL-CALL** – Present were Councilors Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin, Lee, Mangini, Stokes and Szewczak. Also present were Acting Town Manager, Lee Erdmann; Assistant Town Manager, Courtney Hendricson; Town Attorney, Kevin Deneen; Town Clerk, Suzanne Olechnicki; Director of Public Works, Jonathan Bilmes; Acting Assistant Town Manager - Development Services, Peter Bryanton; Director of Public Works, Jonathan Bilmes; Recreation Supervisor, Mary Keller; Supervisor of Assessment and Revenue Collection, Della Froment

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #3317** by Councilor Mangini, seconded by Councilor Szewczak to accept the minutes of the October 5, 2015 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3317** adopted 11-0-0.

**SPECIAL GUESTS**

**Cultural Arts Commission**

Chairman Kaupin read a proclamation honoring two long-serving members of the Cultural Arts Commission – Katherine Sperrazza and Barbara Kelly.

**PUBLIC COMMUNICATIONS & PETITIONS**

Elizabeth Davis, 201 North Maple Street

Thanked the Town Council for everything they've done for the town and its citizens. She thanked Councilor Mangini for all her hard work.

Ms. Davis expressed her appreciation for everyone involved in making the recent Jack O Lantern Festival a great event.

Ms. Davis questioned who has the air quality test results for schools. She stated her understanding Prudence Crandall School has mold. She noted she heard that air conditioning was turned off in the evenings, and she feels this can make things worse. She added she's noticed teachers and students having problems as a result of air quality issues. She noted she experienced issues as well while spending time at that school recently. She voiced concern about the children's health.

Ms. Davis stated another concern she has relates to the money going into the Hazardville Institute building. She questioned how this building is rated as more important than the condition of school buildings. She questioned why schools aren't the top priority.

### **COUNCILOR COMMUNICATIONS & PETITIONS**

Councilor Mangini stated this is her last Town Council meeting after 18 years. She thanked the residents of the town who put their faith and trust in electing her to the Town Council all these years.

Councilor Stokes thanked Councilor Mangini and wished her well in her future endeavors.

Councilor Stokes stated he wasn't aware of any air quality issues at Prudence Crandall. He noted he will check into this.

Councilor Szewczak wished Councilor Mangini the best.

Councilor Szewczak stated the recent pumpkin festival was a great success.

She stated she recently attended the CPTV Pratt & Whitney event, which celebrated 90 years of manufacturing. She spoke about the importance of manufacturing in this nation. She noted Asnuntuck Community College has a great manufacturing program.

Councilor Arnone stated Prudence Crandall always had a mold issue, and he believes parents were always notified about air quality. He noted it's important that information goes out to parents.

Councilor Hall thanked Councilor Mangini for all her years of service and dedication.

Councilor Hall requested an update on the Town parking lot near the Lamagna Center. She questioned the time line on paving that lot.

Councilor Hall referred to the Hazardville Institute and stated she'd like to see the parking lot issue in that area put back on the agenda. She pointed out if the Probate Office is to move into that building, the parking issue definitely has to be addressed.

Councilor Deni thanked Councilor Mangini for all her years of service.

Councilor Deni agreed with Councilor Arnone that in the past Prudence Crandall parents were informed about air quality. He stated his hope this will be addressed soon.

Councilor Deni agreed with Councilor Szewczak about Asnuntuck having a great manufacturing program.

Councilor Bosco thanked Councilor Mangini for her service on the Town Council.

Councilor Bosco requested updates regarding the John F. Kennedy Middle School parking lot issue.

Councilor Cekala thanked Councilor Mangini for her service and wished her well in law school.

**MOTION #3318** by Councilor Lee, seconded by Councilor Mangini to suspend the rules to address under Miscellaneous Items 14A, B1, B2, B3, E, F, G and H.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3318** adopted 11-0-0.

Councilor Lee stated he attended an Eagle Scout ceremony yesterday on behalf of the Town Council. He congratulated Zachary Boyer from Troop #888. He noted Zachary was a very active scout and extremely instrumental in the Fermi Robotics Program, and he's now at WPI studying robotics engineering.

He stated the Hazardville Institute Conservancy was spun out of the Town in 1979, and it's been an on again and off again initiative. He noted there has been State involvement for about 20 years, and this building is part of a village program in Hazardville. He pointed out this is a Town property and is something they continue to push forward since it's a key part of the architecture in Hazardville Village. He noted the goal has always been to make this building a contributing part of the community again. He stated the State grant received in 2003 mandates that the Town and the organization continue moving in partnership to make this a space open to the community. He noted the Town Council has gone about a plan that benefits the commercial district in Hazardville. He stated there's a parking shortage in the center of Hazardville, and they've been working at assembling some parcels to provide parking that merchants and vendors can utilize, and could also enable the Institute to be re-opened. As concerns the funding, Councilor Lee stated it wasn't prioritized over schools. He noted he could arrange for a tour of the Hazardville Institute. He pointed out there will be an open house right before the holidays, and they can inform people what the Town and the Conservancy are hoping for in order to reinvigorate that property.

Councilor Lee thanked DPW for the quick response in addressing the Spruceland fence issue.

Chairman Kaupin thanked the volunteers who put on the Jack O Lantern Festival.

Chairman Kaupin stated the Governor held a press conference and announced the state is facing another budget deficit of approximately \$118.5 million dollars. He noted the state is looking for a special session to figure out how they'll close that gap. He stated Enfield has already been reduced in state aid by about \$180,000. He noted it's possible more rescissions could be coming.

Chairman Kaupin stated the Town of Enfield is a member of Capitol Workforce Partners, which is a group that works to improve employment opportunities for individuals in businesses. He noted Connecticut lost 7,600 jobs in September, the largest decline since a 10,200 job decline recorded in January of 2010. He stated the Town has to be ever mindful they are still not out of the economic downturn in Connecticut.

He stated a resident asked about the possibility of designating parking spaces at municipal buildings for veterans. He noted this is happening in other communities across the country. He requested the Acting Town Manager look into this.

Chairman Kaupin requested an update on the blacktop repairs at the Library.

He questioned if there's any review of the tree cutting on Hazard Avenue within the Town's streetscape. He noted a tree was partially cut down in the Town's streetscape in the area of Valero Gas Station on Hazard Avenue at the corner of North Maple Street. He stated he would like the tree to be checked to be sure it's healthy and to document its status. He noted if that tree fails, the property owner will be responsible for its replacement.

Chairman Kaupin thanked Councilor Mangini for her 18 years of service on the Town Council. He noted he had the opportunity to attend a Democratic Town Committee fundraiser, which honored Councilor Mangini as the Democrat of the Year.

Referring to the recession of jobs this month, Councilor Arnone stated overall since 2008 and 2010, they covered 84% of the jobs of the 119,000 jobs in Connecticut, therefore, they saw a huge recovery in employment. He stated his hope this can reverse itself again.

### **TOWN MANAGER REPORT & COMMUNICATIONS**

Mr. Erdmann stated Courtney Hendrickson will be working out of the Town Manager's office to help manage the Town. He noted Peter Bryanton will be the Acting Assistant Town Manager for Development Services.

He stated they will be doing a referendum mailer this year, and residents should be receiving them on October 20<sup>th</sup>. He noted this will be a recitation of the explanatory text. He noted they did work with Bond Counsel to see if they could be a little more creative to get the word out that two of the three issues are essentially paying for themselves, but they were not allowed to deviate from the explanatory text at all.

Mr. Erdmann stated Eversource gave verbal approval for Phase II, which is the environmental assessment of the Connecticut River property.

He stated the Council has a budget update in their packets. He noted the \$183,000 reduction should be put in the context of the Town consistently being over budget in overall revenues for the past three years with \$1.5 million in FY15; \$1 million in FY14 and \$600,000 in FY13, and the Town consistently added to fund balance each year - \$2 million from FY15 to be audited; \$2.7 million in FY14 and \$1.87 million in FY13. He stated the memo provides some additional detail, but at this point, it's believed the Town is in good enough shape to be able to absorb the \$183,000. He added they will monitor the situation very carefully, and if there are more rescissions from the State, they will be having further conversations with the Council about necessary actions to insure they end the current fiscal year in the black.

Mr. Erdmann stated the Town has the opportunity to submit a grant application by December 1, 2015 for LOCIP funds. He noted \$25 million dollars is available for towns and cities to apply for with a maximum of \$3 million dollars per municipality. He stated DPW staff has looked at CRCOG guidelines and identified five projects. He noted they're recommending the continuation of the bike path on Town Farm Road to Fletcher Road as the highest rated project. He stated the Town would be responsible for all design costs, which are estimated to be \$90,000, with a construction cost estimated at \$600,000. He noted this project would be consistent with Enfield's adopted Complete Streets Policy and Master Plan. He stated they expect award notification from CRCOG in May or June of 2016, and if awarded, the project would be constructed in 2017 and 2018.

Councilor Hall stated her belief the Town Council should discuss this. She noted the Council should have an update on what's going on with the bike path, i.e., continuing to Fletcher versus Abbe Road.

Councilor Bosco stated his belief the bike path should go toward Fletcher Road. He noted such a construction project will also fix a lot of problems that are in this area, i.e., drainage issues and gulleys.

Councilor Arnone stated he would like to see the bike path going somewhere, and he feels planning is a big part of this. He would like to discuss this further.

Councilor Szewczak questioned when this is due, and Mr. Erdmann responded December 1<sup>st</sup>, and Mr. Bilmes stated he learned this afternoon that the deadline has been extended to January 1<sup>st</sup>.

Chairman Kaupin stated the new Town Council can have a special meeting about the bike path.

Mr. Erdmann spoke about the John F. Kennedy Middle School traffic pattern and noted he did speak with Sergeant Mark Squires from the Police Department and John Cabibbo from Engineering. He noted the problem is recognized, but they don't have the traffic

expertise within the Town to do a proper study. He stated he's learned Prudence Crandall and Hazardville Memorial also have traffic issues. He noted Engineering is in the process of getting quotes from their on call engineers to learn what it would take to examine the traffic patterns and come up with recommendations to address the issues. He noted once they have more information, they can come back to the Council.

Mr. Bilmes stated they solicited proposals for help to design a parking lot at the Lamagna Center. He noted they haven't gone forward with a design because there seems to be further direction needed. Mr. Erdmann suggested having the Public Works Subcommittee review this, as well as the LOCIP item and bring that back before the Council in early November.

Councilor Hall stated she's okay with the parking lots going before the Subcommittee, but she prefers the other item coming before the full Council.

Chairman Kaupin requested an update on the parking area across from Nathan Hale. Mr. Bilmes responded that's queued up for next year, and in the meantime, they've done some additional patching to get through the winter.

Councilor Szewczak referred to the Nathan Hale parking area and questioned whether any coordination will be required for the skateboard park, and Chairman Kaupin noted this is something that can be addressed by the Leisure Committee.

## **TOWN ATTORNEY REPORT & COMMUNICATIONS**

Attorney Deneen stated he's continuing to work on some of the Scantic River options they might have. He noted perhaps there could be a working group to look at these options. He pointed out there's a fair amount of decision-making to be done as to how they wish to proceed, i.e., taking over the park or shutting down the Town-owned portions. He noted they would interact with DEEP on potential solutions or issues they might have.

Chairman Kaupin suggested the full Town Council take this up at the November 16<sup>th</sup> meeting.

Councilor Arnone questioned what Town Council members are able to say regarding the referendums. Attorney Deneen stated individual candidates are free to express their opinion. He noted what cannot be done is expending any Town money to advocate any position.

## **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

### **Enfield High School Renovation Building Committee**

Councilor Cekala stated they're putting on the finishing touches of the Fermi wing, and they're on track for the target move-in date.

## **OLD BUSINESS**

### **APPOINTMENTS (TOWN COUNCIL)**

**MOTION #3319** by Councilor Szewczak, seconded by Councilor Deni to remove Item #7 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3319** adopted 11-0-0.

**NOMINATION #3320** by Councilor Arnone to appoint Patrick Droney (R) to the Clean Energy Committee for a term which expires 3/17/18.

**MOTION #3321** by Councilor Stokes, seconded by Councilor Arnone to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3321** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Patrick Droney appointed to the Clean Energy Committee by a 10-0-1, with Councilor Edgar abstaining.

**MOTION #3322** by Councilor Mangini, seconded by Councilor Deni to remove Item #16 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3322** adopted 11-0-0.

**NOMINATION #3323** by Councilor Mangini to appoint Michael Emmons (R) to the Patriot Award Committee for a term which expires 7/31/2017.

**MOTION #3324** by Councilor Stokes, seconded by Councilor Lee to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3324** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Michael Emmons appointed to the Patriot Award Committee by an 11-0-0 vote.

**MOTION #3325** by Councilor Lee, seconded by Councilor Szewczak to remove Item #19 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3325** adopted 11-0-0.

**NOMINATION #3326** by Councilor Lee to reappoint Kierstan Pestana (U) to the Patriot Award Committee for a term which expires 7/31/2017.

**MOTION #3327** by Councilor Mangini, seconded by Councilor Deni to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3327** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Kierstan Pestana reappointed to the Patriot Award Committee by an 11-0-0 vote.

### **APPOINTMENTS (TOWN MANAGER)**

**MOTION #3328** by Councilor Lee, seconded by Councilor Szewczak to remove Item #8 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3328** adopted 11-0-0.

**MOTION #3329** by Councilor Lee, seconded by Councilor Stokes to accept the Town Manager's recommendation to appoint Kristina Schoen (U) to the Fair Rent Commission for a term which expires 6/30/2017.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3329** adopted 11-0-0.

Items C through H remained tabled.

### **NEW BUSINESS**

There were no New Business items on this evening's agenda.

### **ITEMS FOR DISCUSSION**

All items have been moved to Miscellaneous.

### **MISCELLANEOUS**

**MOTION #3330** by Councilor Stokes, seconded by Councilor Mangini to accept the Consent Agenda.

\$2166 Transfer – Family Resource Center

\$3021 Transfer Youth Services

Authorize Acting Town Manager Agreement Hartford Foundation

Authorize Acting Town Manager Agreement Agency on Aging

Authorize Acting Town Manager Agreement Transit District

Authorize Acting Town Manager Agreement Board of Regents

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3330** adopted 11-0-0.

#### **APPOINTMENTS (TOWN COUNCIL)**

**NOMINATION #3331** by Councilor Lee to reappoint David LaPierre (U) to the Ethics Commission for a term which expires 10/31/2017.

**MOTION #3332** by Councilor Hall, seconded by Councilor Mangini to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3332** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared David LaPierre reappointed to the Ethics Commission by an 11-0-0 vote.

**NOMINATION #3333** by Councilor Arnone to reappoint Leroy Nash (D) to the Ethics Commission for a term which expires 10/31/2017.

**MOTION #3334** by Councilor Lee, seconded by Councilor Cekala to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3334** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Leroy Nash reappointed to the Ethics Commission by an 11-0-0 vote.

**NOMINATION #3335** by Councilor Mangini to reappoint Mary Scutt (D) to the Ethics Commission for a term which expire 10/31/2017.

**MOTION #3336** by Councilor Lee, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3336** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Mary Scutt reappointed to the Ethics Commission by an 11-0-0 vote.

**RESOLUTION #3337** by Councilor Mangini, seconded by Councilor Deni.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: Unallocated Charges

FROM: Police Service

Transfer Out

10800092-593014 \$44,245.50

Overtime

10200500-514000 \$44,245.50

TO: DUI Enforcement Program

FROM: DUI Enforcement Program

Overtime

25006049-514000 \$171,000.00

Medicare

25006049-522100 \$ 2,479.50

Workers Comp

25006049-526000 \$ 3,060.90

Unemployment

25006049-252000 \$ 530.10

DUI Enforcement

25040000-460490 \$132,825.00

General Fund Transfer In

25040000-48001 \$ 44,245.50

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of October 9, 2015.

/s/ John Wilcox, Acting Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3337** adopted 11-0-0.

**RESOLUTION #3338** by Councilor Mangini, seconded by Councilor Arnone.

WHEREAS, as part of the subdivision approval process, developers are required to convey roads, drainage facilities and open spaces to the Town;

WHEREAS, research by Town Staff discovered that several parcels were never formally deeded to the Town of Enfield;

WHEREAS, representatives of Farmstead, Inc., Rye Meadow Homes, Inc., and Bilmore Building Corporation have executed deeds formally conveying six of these properties to the Town, which deeds are attached and made a part hereto;

WHEREAS, the Planning & Zoning Commission at its September 3, 2015 meeting made a positive referral to accept the properties, pursuant to Conn. Gen. Stat 8-24; and

WHEREAS, the Enfield Town Council wishes to accept the above-referenced deeds.

NOW, THEREFORE, BE IT RESOLVED that the Town of Enfield does hereby accept the above-referenced deeds.

Councilor Lee expressed his appreciation for the work put into this by staff and the Conservation Commission.

Councilor Szewczak stated she would rather get monetary reimbursement rather than land reimbursement so they can build on recreational paths and join parcels together to make sense of what they have.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3338** adopted 11-0-0.

**RESOLUTION #3339** by Councilor Mangini, seconded by Councilor Hall.

WHEREAS, the Enfield Town Council has authorized the Office of Community Development under Development Services to establish Revenue Account 23334000-416014 for the collection of repayments of loans issued through CDBG and other grant programs.

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council specifies that any loan repayments collected by the Office of Community Development through CDBG or other grant programs will be automatically committed to new rehabilitation loans as specified in the grant guidelines, which loans will be funded by account 23336003-545000; and

BE IT FURTHER RESOLVED, any remaining balance in the above-referenced account at the end of the current fiscal year shall be re-appropriated to the above-referenced account for the next following fiscal year.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3339** adopted 11-0-0.

**RESOLUTION #3340** by Councilor Stokes, seconded by Councilor Mangini.

BE IT RESOLVED, in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is not in the best interest of the Town to require competitive bidding for Planning Services as it relates to Planning and Zoning Application Review with a suitable contract for services as provided in Attachment "A" of the contract by Roger O'Brien, AICP, Land Use Planner.

Councilor Deni stated normally he would not vote for a bid waiver, but in this situation he will vote yes because he believes this is a situation where they need someone to step in immediately to address problems.

Councilor Cekala stated normally she believes in the bid process, but she will be voting for this bid waiver because she believes this gives the interim Town Manager the ability to make a temporary solution to a problem that needs to be addressed now.

Councilor Lee voiced his support of the resolution. He stated his belief this is a similar waiver request that was granted to extend a similar type of arrangement. He noted that arrangement was not completed, and the work still remains.

Councilor Mangini stated she will support this because the Town needs to re-vamp the Planning & Zoning Commission. She noted the Acting Town Manager is taking measures to bring Enfield forward in a positive direction.

Councilor Szewczak voiced her support of the resolution. She noted the Town Manager looked at three different offers to see if the price he was getting would be competitive in the open market.

Councilor Edgar stated he will not be supporting this. He noted he disagrees with the bid waiver and he disagrees with the person involved.

Chairman Kaupin voiced his support of the bid waiver.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3340** adopted by an 8-3-0 vote, with Councilors Arnone, Edgar and Hall voting against the resolution.

### **PUBLIC COMMUNICATIONS**

There were no comments.

### **COUNCILOR COMMUNICATIONS**

There were no comments.

### **ADJOURNMENT**

**MOTION #3341** by Councilor Mangini, seconded by Councilor Deni to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3341** adopted 11-0-0, and the meeting stood adjourned at 8:40 p.m.

Appended to minutes  
of October 19, 2015 Regular  
Town Council Meeting  
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ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Family Resource Center			
	Other Professional Services	22046098	533900	\$1,666
	Instructional Supplies	22040470	561100	\$ 500

FROM: Family Resource Center

Miscellaneous Contributions/Donations 22044470 417050 \$2,166

CERTIFICATION: I hereby certify that the above-stated funds are available as of October 9, 2015.

John Wilcox, Interim Director of Finance

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Youth Services – SDE Enhancement Grant			
	Other Professional Services	22046084	533900	\$3,021

FROM:	Youth Services			
	Salaries	22040450	511000	\$3,021

CERTIFICATION: I hereby certify that the above-stated funds are available as of October 9, 2015

John Wilcox, Acting Director of Finance

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

Appended to minutes  
of October 19, 2015 Regular  
Town Council Meeting  
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ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_

Resolution Authorizing the Acting Town Manager to Enter Into Agreement with the  
Hartford Foundation for Public Giving

RESOLVED, that the Acting Town Manager, Lee C. Erdmann, is empowered to enter  
into and amend contractual instruments in the name and on behalf of the  
Town of Enfield with the Hartford Foundation for Public Giving and to  
affix the Corporate Seal.

ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_

Resolution Authorizing the Acting Town Manager to Enter Into Agreement with North  
Central Area Agency on Aging

RESOLVED, that the Acting Town Manager, Lee C. Erdmann, is empowered to enter  
into and amend contractual instruments in the name and on behalf of the  
Town of Enfield with the North Central Area Agency on Aging and to  
affix the Corporate Seal.

ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_

Resolution Authorizing the Acting Town Manager to Enter Into Agreement with the  
Greater Hartford Transit District

RESOLVED, that the Acting Town Manager, Lee C. Erdmann is authorized to enter into  
and amend contractual instruments in the name and on behalf of the Town  
of Enfield with the Greater Hartford Transit District for Dial-A-Ride for  
FY 2015-FY 2016 and to affix the Corporate Seal.

Appended to minutes  
of October 19, 2015 Regular  
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ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_

Resolution Authorizing the Acting Town Manager to Enter Into Agreement with the State  
of Connecticut Board of Regents for Higher Education

RESOLVED, that the Acting Town Manager, Lee C. Erdmann is authorized to enter into  
and amend contractual instruments in the name and on behalf of the Town of Enfield  
with the State of Connecticut Board of Regents for Higher Education for Asnuntuck  
Community College to provide fixed route bus services to enrolled students.

Appended to minutes  
of October 19, 2015 Regular  
Town Council Meeting  
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**Agreement for Planning Consultant – Attachment A**

The Town desires to retain the Planning Consultant to provide technical advice and services to its Planning and Zoning Commission and other related boards and departments.

The Town desires to retain the Planning Consultant to perform a myriad of duties ascribed to the Town Planner by Connecticut General Statutes or Town of Enfield Municipal ordinances as well as such duties as assigned by the Town Manager.

The Consultant will work under the direction of the Town Manager and/or his/her designee.

The Consultant will serve as the head of the Planning Division whereby staff in that division will report directly to him.

The Consultant will serve as an official of the Town with all of the protection that offers.

The Town of Enfield will provide the Consultant with a work space in the Municipal offices.

**Representative Planning Duties for Planning Consultant:**

- Provides technical advice to Town Boards, commissions, staff and the public
- Collaborates with the Planning & Zoning Commission in the preparation of agenda and legal notices
- Examines and reports on land use applications
- Conducts land use and zoning studies as assigned
- Drafts zoning regulation amendments in concert with the Planning & Zoning Commission where appropriate
- Works on grant funded project execution
- Undertakes related duties as assigned
- Attends night meetings as required

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## SCHEDULE A

### Descriptions of Open Space Parcels Bilmor Building Corp. to Town of Enfield Meadow Crossing Subdivision

First Piece: a certain piece or parcel of land consisting of 2.99 acres and shown as Parcel "A" on the map or plan entitled "Final Plot Plan Meadow Crossing Prepared for Bilmor Building Corp. Abbe & Town Farm Road - Enfield - Conn. Scale: 1 In. = 100 Ft. Date: June 7, 1983 Sheet 1 Edward Lally Civil Engineer, 30 Hope Circle, Windsor Conn." which map is on file in the Town of Enfield Planning Department.

Second Piece: a certain piece or parcel of land consisting of 0.20 acres and shown as Parcel "B" on the map or plan entitled "Final Plot Plan Meadow Crossing Prepared for Bilmor Building Corp. Abbe & Town Farm Road - Enfield - Conn. Scale: 1 In. = 100 Ft. Date: June 7, 1983 Sheet 1 Edward Lally Civil Engineer, 30 Hope Circle, Windsor Conn." which map is on file in the Town of Enfield Planning Department.

Third Piece: a certain piece or parcel of land consisting of 13.63 acres and shown as Parcel "C" on the map or plan entitled "Final Plot Plan Meadow Crossing Prepared for Bilmor Building Corp. Abbe & Town Farm Road - Enfield - Conn. Scale: 1 In. = 100 Ft. Date: June 7, 1983 Sheet 1 Edward Lally Civil Engineer, 30 Hope Circle, Windsor Conn." which map is on file in the Town of Enfield Planning Department.

STATUTORY FORM QUIT CLAIM DEED

FARMSTEAD, INC. a Connecticut corporation, with an office in the Town of Enfield, County of Hartford, State of Connecticut, for One Dollar and other valuable consideration, grants to the TOWN OF ENFIELD, a municipal corporation in the County of Hartford and the State of Connecticut, with QUIT CLAIM COVENANTS:

that certain piece or parcel of land located on Farmstead Circle, situated westerly of Raffia Road and southerly of Farmstead Circle in the Town of Enfield, County of Hartford and State of Connecticut having a PARCEL AREA OF 1,722 S.F. as shown on a certain map or plan entitled "MAP SHOWING PROPERTY OF KATARZYNA SKOMRO TO BE DEEDED TO FARMSTEAD, INC. ENFIELD, CONN. SCALE: 1"=20' DATE: 11/3/87 MAP NO.: 113-84A CREEDON ASSOCIATES CIVIL ENGINEERS & LAND SURVEYORS ENFIELD, CONNECTICUT REVISED: 12-20-87 REVISED: 1-8-88" which map is on file in Book of Maps, Volume 218 Page 2914 in the Town Clerk's Office of said Town of Enfield to which reference is hereby made for a more particular description, being bounded and described as follows:

NORTHERLY: By a portion of Lot 13, as shown on said map, a distance of 40.00 feet;  
EASTERLY: By Lot 11 and Lot 10, as shown on said map, partly by each, in all, a distance of 112.21 feet;  
SOUTHERLY: By a portion of Lot 8, as shown on said map, a distance of 10.00 feet; and  
WESTERLY: By a portion of Lot 6, as shown on said map, a distance of 92.20 feet;  
SOUTHERLY AGAIN: By a portion of Lot 6, as shown on said map, a distance of 30.00 feet; and  
WESTERLY AGAIN: By the remaining portion of Lot 6 as shown on said map, a distance of 20.00 feet.

Reference: being the same premises conveyed to FARMSTEAD, INC. by Warranty Deed dated January 11, 1988 and recorded in the Enfield Land Records in Volume 567, Page 763.

Signed this 16<sup>th</sup> day of JUNE 2015.

Witnessed by:

Victoria Rose

By: David J. Fredrick  
Farmstead, Inc.  
David J. Fredrick  
Its Secretary



## STATUTORY FORM QUIT CLAIM DEED

RYE MEADOW HOMES, INC. a Connecticut corporation, with an office in the Town of Enfield, County of Hartford, State of Connecticut, for One Dollar and other valuable consideration, grants to the TOWN OF ENFIELD, a municipal corporation in the County of Hartford and the State of Connecticut, with QUIT CLAIM COVENANTS:

Two (2) certain pieces or parcels of land located in the Town of Enfield, County of Hartford and State of Connecticut, the first piece being shown as "Open Space Area 5.0013 Acres (To Be Deeded to the Town of Enfield) and the second piece is the street shown as "South Meadow Lane", both parcels being shown on two certain maps or plans entitled "FINAL PLAN RYE MEADOW PREPARED FOR RIDGE WOOD HOMES, INC. ENFIELD, CONN. CREEDON ASSOCIATES CIVIL ENGINEERS & LAND SURVEYORS ENFIELD, CONN. SCALE 1" = 40' DATE: \_\_\_\_\_ MAP NO: 22-86 SHEET 3 OF 19" recorded in MAP Volume 212 at Page 2649 of the Enfield Land Records, and FINAL PLAN RYE MEADOW PREPARED FOR RIDGE WOOD HOMES, INC. ENFIELD, CONN. CREEDON ASSOCIATES CIVIL ENGINEERS & LAND SURVEYORS ENFIELD, CONN. SCALE 1"=40' DATE 7/1/86 MAP NO:22-86 SHEET 4 OF 19", recorded in MAP Volume 212 at Page 2650 of the Enfield Land Records, to which maps or plans reference may be had for a more particular description.

Signed this 26<sup>th</sup> day of June 2015.

Witnessed by:

July 1898  
Victoria Rose

By: David J. Fredrick  
David J. Fredrick  
Its Secretary

STATE OF CONNECTICUT )  
COUNTY OF HARTFORD ) Enfield

On this the 26<sup>th</sup> day of June 2015 before me, appeared David J. Fredrick, who acknowledged himself to be the Secretary of Rye Meadow Homes, Inc. and that he, being authorized so to do, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Grantee's Address:  
820 Enfield Street  
Enfield, Connecticut 06082

Maureen E Hamel  
Commissioner of the Superior Court

MAURIZIO E. HARWEL  
NOTARY PUBLIC  
MY COMMISSION EXPIRES JULY 31, 2016